

May 31, 1963

Expense of (b)(1)
(b)(3)

Dates April 3 through April 12, 1963

Travel	\$ 85.22
Meals	100.75
Lodging	202.28
Miscellaneous	<u>11.75</u>

\$400.00

Dates April 14 through April 21, 1963

Travel	\$ 25.00
Meals	49.00
Lodging	10.40
Miscellaneous	<u>105.60</u>

\$190.00

Dates April 24 through April 27, 1963

Travel	\$ 36.00
Meals	37.50
Lodging	25.50
Miscellaneous	<u>11.00</u>

\$110.00

I certify that the the/above is a true and accurate
account of my expense.

(b)(1)
(b)(3)

Dated: May 31, 1963

~~SECRET~~
~~EYES ONLY~~

4 JUN 1963

MEMORANDUM FOR THE RECORD

(b)(1)
(b)(3)

SUBJECT: Cuban Families Committee - Expenses of

(b)(1)
(b)(3)

Attached are receipts and expense account submitted
to this Office by in connection with his work for
the Agency.

(b)(1)
(b)(3)

(b)(1)
(b)(3)

Attachments

OGC:FJD:kma (4 June 63)

Distribution:

Orig. - Subject *Hases*
1 - FJD Signer

~~SECRET~~
~~EYES ONLY~~

GROUP 1
Excluded from automatic
downgrading and
declassification

Received from F. J. De Rosa

Three Hundred Eighty and no/100 Dollars

(\$380.00).

4 April
Date



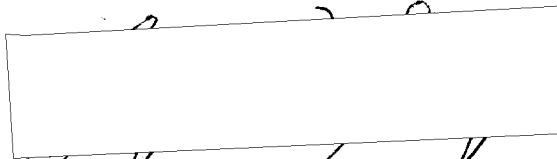
(b)(1)
(b)(3)

Received from _____

Three Hundred ~~Eighty~~ and no/100 Dollars

(\$380.00).

16 April
Date



(b)(1)
(b)(3)

Received from _____ the sum

of One Hundred and no/100 (\$100.00) Dollars.

25 April 63



(b)(1)
(b)(3)

(b)(1)
(b)(3)

May 31, 1963

Expense of (b)(1)
(b)(3)

Dates April 3 through April 12, 1963

Travel	\$ 85.22
Meals	100.75
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Lodging	25.50
Miscellaneous	<u>11.00</u>

\$110.00

I certify that the the above is a true and accurate
account of my expense.

Dated: May 31, 1963

(b)(1)
(b)(3)

April 23, 1963

Expenses of:

(b)(1)

(b)(3)

Destination: Washington, D. C.

Dates: April 3 through 11, 1963, also 12th.

Apr. 3	Air travel to Wash.	15.00	
	Meals (3)	9.50	
	Taxis	10.10	
	Misc. tips	<u>.25</u>	34.85
4	Taxis	5.75	
	Meals (2)	<u>8.00</u>	13.75
5	Taxis	7.00	
	Meals (3)	11.00	
	Misc. tips	<u>1.00</u>	19.00
6	Taxis	6.50	
	Meals	12.50	
	Misc.	<u>5.00</u>	24.00
7	Taxis	2.00	
	Meals (2)	<u>7.00</u>	9.00
8	Miami loan*	80.00	
	Taxis	4.50	
	Meals (3)	18.00	
	Misc.	<u>5.00</u>	107.50
9	Taxis	5.50	
	Meals (3)	<u>15.50</u>	21.00
10	Taxis	3.50	
	Meals (2)	7.00	
	Misc.	<u>1.00</u>	11.50
11	Taxis	4.25	
	Meals	18.75	
	Hotel	<u>185.64</u>	208.64
12	Taxis	7.25	
	Meals	4.50	
	Hotel	16.64	
	Air travel	<u>18.85</u>	47.24
		<u>\$496.48</u>	TOTAL

(b)(1)

(b)(3)

* Borrowed on trip accounted Apr. 3, 1963.

The above is a true statement of my expenses

C 04-46-45

AMERICAN AIRLINES, INC.

BAGGAGE CLAIM TAG

BAGGAGE LIABILITY LIMIT \$250 PER PASSENGER UNLESS
EXCESS VALUE DECLARED AND ADDITIONAL CHARGES
PAID. DIFFERENT LIMIT FOR INTERNATIONAL CARRIAGE.
SEE TARIFFS.

OK17L 11-62 A. T

Printed in U. S. A.

007-711

27768

ISSUED BY

EASTERN AIR LINES

"AIR⇄SHUTTLE"

PASSENGER'S COUPON

FOR TRANSPORTATION BETWEEN

NEW YORK and WASHINGTON

SOLD SUBJECT TO TARIFF REGULATIONS

Fare	Tax	Total
\$14.29	\$.71	\$15.00

NOT GOOD FOR PASSAGE

10-62

240

Approved for Release: 2017/09/13 C02778425

3172 COUNTRY CLUB ROAD
BRONX N YMenger Haydons HOTEL
SIXTEENTH & H ST., N. W.
WASHINGTON 6, D. C.

(b)(1)

(b)(3)

WS 4/4

(b)(1)

(b)(3)

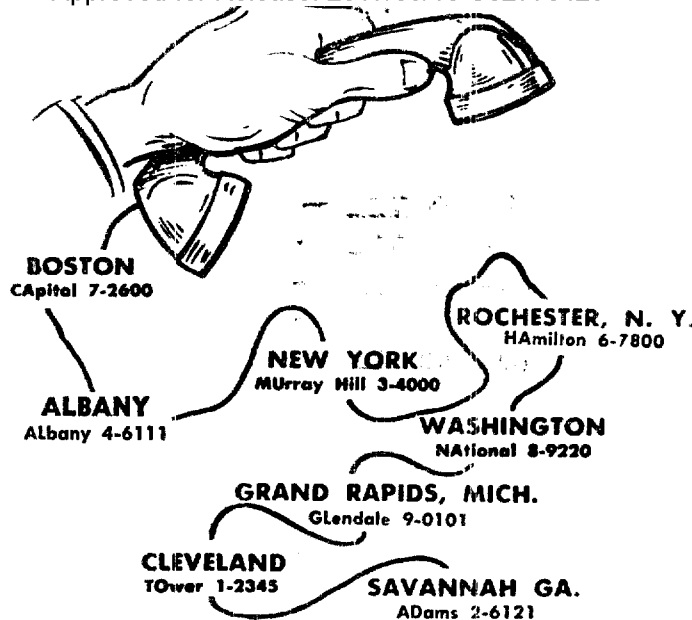
MEMO.		DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1	APR-9-63	TR. CR. —	*127.33		
	2	APR-9-63	PHONE —	* 0.40		
	3	APR-9-63	L'DIST —	* 8.75		
	4	APR-9-63	L'DIST —	* 3.41		* 139.89
	5	APR-9-63	L'DIST —	* 0.06		* 139.95
	6	APR-9-63	PHONE 0000	* 0.80		
	7	APR-9-63	ROOM 0000	* 17.00		
	8	APR-9-63	RM'TAX 0000	* 0.68		* 158.43
	9	APR10-63	REST'R —	A* 2.36		* 160.79
	10	APR10-63	REST'R —	* 6.51		* 167.30
	11	APR10-63	L'DIST —	* 0.66		* 167.96
	12	APR10-63	ROOM 0000	* 17.00		
	13	APR10-63	RM'TAX 0000	* 0.68		* 185.64
	14	APR11-63	— PAID		*160.00	* 25.64
	15	APR11-63	— PAID		* 25.64	* 0.00
	16					
	17					
	18					
	19					
	20					
	21					
	22					
	23					
	24					

We dedicate ourselves to finer hotel service. On this and each succeeding visit, it is our hope that we may count you one of our friends, as well as one of our guests.

Sincerely,

This bill includes service charges in connection with local and long distance telephone calls

Approved for Release: 2017/09/13 C02778425



Hotel Reservations the easy way . . .
just call your nearest Manger Hotel !

Make reservations for your next trip the convenient Manger Way!
When planning your next trip to New York, Boston, Washington,
Grand Rapids, Mich., Cleveland, Rochester, N. Y., Albany, N. Y.,
Savannah, and many other leading cities, just pick up your phone
and dial your nearest Manger Hotel. You will have a prompt,
confirmed reservation. This service is free, of course!



Manger - The Friendliest Name in Hotels

NEW YORK CITY	SAVANNAH, GA	WASHINGTON, D. C.
MANGER VANDERBILT	MANGER WINDSOR	THE MANGER
MANGER HAMILTON	MANGER ANNAPOLIS	MANGER HAY ADAMS
ALBANY, N. Y.	ROCHESTER, N. Y.	BOSTON, MASS
GRAND RAPIDS, MICH	CLEVELAND, OHIO	THE MANGER

240

3172 COUNTRY CLUB RD

BRONX N Y

Approved for Release: 2017/09/13 C02778425

HOTEL

SIXTEENTH & H ST., N. W.
WASHINGTON 6, D. C.

/WS 4/4

B 72739

MEMO.		DATE	EXPLANATION	CHARGES	CREDITS	BAL. DUE
	1	APR3 -63	ROOM 0000	★ 17.00		
	2	APR3 -63	RN'TAX 0000	★ 0.68		★ 17.68
	3	APR-4-63	— VALET	★ 1.50		★ 19.18
	4	APR-4-63	ROOM 0000	★ 17.00		
	5	APR-4-63	RN'TAX 0000	★ 0.68		★ 36.86
	6	APR-5-63	L'DIST —	★ 0.88		★ 37.74
	7	APR-5-63	L'DIST —	★ 0.99		★ 38.73
	8	APR-5-63	ROOM 0000	★ 17.00		
	9	APR-5-63	RN'TAX 0000	★ 0.68		
	10	APR-5-63	PHONE 0000	★ 0.60		★ 57.01
	11	APR-6-63	REST'R —	★ 8.72		★ 65.73
	12	APR-6-63	PHONE 0000	★ 0.40		
	13	APR-6-63	ROOM 0000	★ 17.00		
	14	APR-6-63	RN'TAX 0000	★ 0.68		★ 83.81
	15	APR-7-63	PHONE 0000	★ 0.20		
	16	APR-7-63	ROOM 0000	★ 17.00		
	17	APR-7-63	RN'TAX 0000	★ 0.68		★ 101.69
	18	APR-8-63	L'DIST —	★ 0.66		★ 102.35
	19	APR-8-63	— VALET	★ 3.00		★ 105.35
	20	APR-8-63	— L'NDRY	★ 4.30		★ 109.65
	21	APR-8-63	ROOM 0000	★ 17.00		
	22	APR-8-63	RN'TAX 0000	★ 0.68		★ 127.33
	23					
	24					

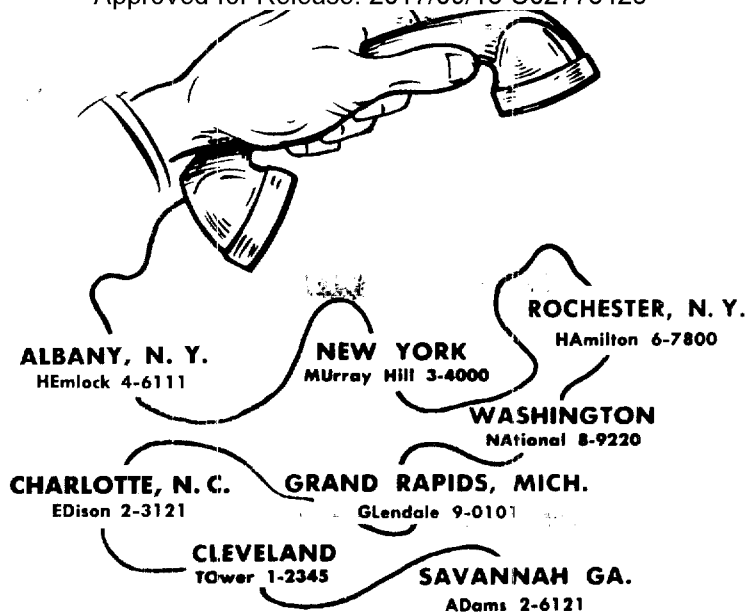
We dedicate ourselves to finer hotel service. On this and each succeeding visit, it is our hope that we may count you one of our friends, as well as one of our guests.

C32530-1

This bill includes service charges in connection with local and long distance telephone calls



Approved for Release: 2017/09/13 C02778425



Hotel Reservations the easy way . . . just call your nearest Manger Hotel !

Make reservations for your next trip the convenient Manger Way! When planning your next trip to New York City, Washington, Grand Rapids, Mich., Cleveland, Rochester, N. Y., Albany, N. Y., Charlotte, N. C., and Savannah, just pick up your phone and dial your nearest Manger Hotel. You will have a prompt, confirmed reservation. This reservation service is free, of course!



NEW YORK CITY
MANGER VANDERBILT · MANGER WINDSOR

ALBANY, N. Y.
MANGER DEWITT CLINTON

GRAND RAPIDS, MICH.
THE MANGER

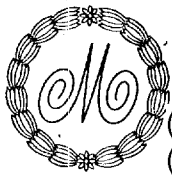
ROCHESTER, N. Y.

WASHINGTON, D. C.
MANGER HAMILTON · MANGER ANNAPOLIS · MANGER HAY-ADAMS

CLEVELAND, OHIO
THE MANGER

SAVANNAH, GA.
THE MANGER

CHARLOTTE, N. C.

ROOM 205	LA	AL	DATE 4-11-63	OPT 6-72	 (b)(1) (b)(3)	
FORM NO. 3726	CITY NYC	STATE				(b)(1) (b)(3)
CLERK NH	ADDRESS 3172 Pennsylvania Avenue NW					
THE MADISON WASHINGTON 6, D.C. NYC						

MEMO.		DATE	EXPLANATION	CHARGES	CREDITS	PAYABLE
1	1	APR 11-63	ROOM	* 16.00		
1	2	APR 11-63	RM.TX	* 0.64		
	3					
	4					
	5					
	6					
	7					
	8					
	9					
	10					
	11					
1	12					
1	13					
	14					
	15					
	16					
	17					
	18					
	19					
	20					
	21					
	22					
	23					
	24					

**TELEPHONE CHARGES
INCLUDE FEDERAL TAX**

For income tax purposes, we suggest you retain this statement.

The District of Columbia's tax on room rental is deductible for Federal income tax purposes.

We thank you for your patronage and trust that we may have the privilege of serving you again in the future.

The management of The Madison will welcome any suggestions you may have concerning our services and our accommodations.

ISSUED BY AA		AMERICAN AIRLINES, INC. <i>America's Leading Airline</i>		PASSENGER TICKET AND BAGGAGE CHECK PASSENGER COUPON DATE OF ISSUE 4 12 67		FOR ISSUING OFFICE ONLY		001 11 1:843:238	
SOLD SUBJECT TO CONDITIONS OF CONTRACT ON PASSENGER'S COUPON If the passenger's journey involves an ultimate destination or stop at a country other than the country of departure, the Warsaw Convention may be applicable and the Convention governs and in most cases limits the liability of carriers for death or personal injury and in respect of loss of or damage to baggage.						FROM/TO		AAL INC 111	
PASSENGER NAME NOT TRANSFERABLE				ORIGIN		FARE CALCULATION		WASHINGTON D C	
ENDORSEMENTS				DESTINATION		ISSUED IN EXCHANGE FOR			
ACCT DEPT USE ONLY				DATE AND PLACE OF ORIGINAL ISSUE					
NOT GOOD FOR PASSAGE						FARE BASIS		CARRIER	
FROM WASHINGTON						FX		AA	
TO NEW YORK						FREE BAGGAGE ALLOW.		VALID UNTIL	
FARE 17.95		TOTAL 18.85		ROUTE CODE 300639		CPN 001 11 1:843:238		TICKET NUMBER	
TAX .90									
EQUIVALENT AMOUNT PAID						FORM OF PAYMENT			
3						DATE AND PLACE OF ISSUE OF THIS TICKET			

(b)(1)
(b)(3)

ROOM	205	LAST	INITIAL	RATE	OUT
------	-----	------	---------	------	-----

Please verify the spelling of your name to ensure accurate delivery of your mail and messages.

We shall do everything possible to make your stay at The Madison an enjoyable experience. Do not hesitate to call upon us, if there is anything we can do for you.

Hans Sternik
Managing Director



THE MADISON
WASHINGTON 6, D.C.

(b)(1)
(b)(3)

April 23, 1963

Expenses of:

(b)(1)

Destination: In/around U.S.

(b)(3)

Dates: April 14 through 21, 1963

14	Travel	5.00	
	Meals (1)	2.00	
	Hotel	<u>10.40</u>	17.40
15	Taxis	3.00	
	Meals (3)	10.00	
	Misc.	<u>5.00</u>	18.00
16	Taxis	3.00	
	Meals (3)	<u>16.00</u>	19.00
17	Taxis	2.00	
	Meals (3)	<u>16.50</u>	18.50
18	Taxis	6.00	
	Meals (2)	4.50	
	Passport and picture	12.58	
	Misc.	<u>25.00</u>	48.08
19	Misc. Purchases for trip.	<u>58.12</u>	58.12
20	Misc.	<u>3.00</u>	3.00
21	Taxis	6.00	
	Misc.	<u>2.00</u>	<u>8.00</u>
		<u>\$190.10</u>	TOTAL

ADVANCE 221.00
 Train Ticket (3) 221.00

The above is a true statement of my expenses.

(b)(1)

(b)(3)

REGISTRATION NO. **A 57896**

DATE	REFERENCE	CHARGES	CREDITS	BALANCE	PICKUP
APR 14C PAID	156		★ 10.40	★ 10.40 5	



PAPER PATENTED BY NCR CO.
 C 7264

LEGEND

D—LONG DISTANCE
 E—TELEGRAMS
 F—POOL
 G—AUTO SERVICE

H—ROOM SERVICE
 J—VALET/LAUNDRY
 K—BAGGAGE
 L—TICKETS

M—MEDICAL
 N—DEPOSIT
 P—SIGHTSEEING
 Q—PHOTO

S—CHECK
 T—TIPS
 U—
 V—
 W—REFUND

NAIMAN STUDIO

505 9TH STREET, N. W. PHONE: METROPOLITAN 8-9573
WASHINGTON 4, D. C.

No. *H-238*

DATE *APR 18* 19*63*

RECEIVED FROM *PP*

PD 2.58 DOLLARS \$

FOR *XXX*

AMOUNT OF ACCOUNT \$

AMOUNT PAID \$

BALANCE DUE \$

CASH ☐ CHECK ☐ M. O. ☐

FORM No. 1793

THANK YOU,

NAIMAN STUDIO

BY *P. M.*

MODERNE
BOOK SHOP INC.

57TH CHASE DRIVE

*395
12*

A 00.00 CASH

407

THANK YOU

5355 19 APR 63

higher 5.99
change 5.99
1 cr 5.99
1 cr 7.99
.75
.75
.75
.75
.75
.75

36.45

1.10

37.55

TRANSMITTAL SLIP		DATE
TO: <i>OGC/BF</i>		
ROOM NO. <i>7D01</i>	BUILDING	
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
1 FEB 55REPLACES FORM 36-8
WHICH MAY BE USED.

☆ GPO : 1957-O-439445

(47)

SECRET
(When Filled In)

REIMBURSEMENT VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL		NAME OF CLAIMANT Project MOSES Agent		VOUCHER NO. (Finance use only)		
		CHARGE TO ALLOTMENT OR PROJECT PROJECT MOSES				
REIMBURSEMENT OR PAYMENT IS CLAIMED FOR MATERIALS, SERVICES, OR OTHER EXPENDITURES ITEMIZED BELOW WHICH ARE PROPERLY CHARGEABLE TO THE ALLOTMENT OR PROJECT DESIGNATED.						
DESCRIPTION OF EXPENDITURE - ATTACH RECEIPTS AND OTHER SUPPORTING DOCUMENTS					AMOUNT	
Payment to Project MOSES agent to be utilized by him in payment for administrative and secretarial services connected with the Project for the months of June and July 1963. The tax responsibility in connection with this payment will be that of the person receiving the money. The memorandum authorizing this payment is a matter of record in OGC and may be seen by the certifying officer upon request. Payment may be made by cashier's check in the amount of \$800.00, payable to [redacted] and delivered to [redacted] Office of General Counsel, 7D07.					(b)(1) (b)(3) \$800.00 (b)(1) (b)(3)	
I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT, THE EXPENDITURES WERE INCURRED ON OFFICIAL BUSINESS OF A CONFIDENTIAL, EXTRAORDINARY, OR EMERGENCY NATURE: PAYMENT OR CREDIT HAS NOT BEEN RECEIVED, AND I SHALL NOT BE REIMBURSED FROM ANY OTHER SOURCE.						
I CERTIFY FUNDS ARE AVAILABLE		APPROVED		DATE	SIGNATURE OF PAYEE	
OBLIGATION REFERENCE NO. 26-63	CHARGE ALLOTMENT NO. 3117-0000-8000	DATE 24 June 63	SIGNATURE OF APPROVING OFFICER SIGNED Lawrence R. Houston			
DATE 24 June 63	SIGNATURE OF AUTHORIZING OFFICER SIGNED	CERTIFIED FOR PAYMENT OR CREDIT		PAYMENT RECEIVED IN THE AMOUNT OF \$		
		DATE	SIGNATURE OF CERTIFYING OFFICER	DATE	SIGNATURE OF RECIPIENT	
SPACE BELOW FOR EXCLUSIVE USE OF FINANCE DIVISION						
PREPARED BY 6/27		REVIEWED BY		VOUCHER NO. 7-62		
DESCRIPTION-ALL OTHER ACCOUNTS 13-33		34-39 STATION CODE	40-42 EXPEND CODE	43 FUNDS	45-46 PAY PER. LIQ. CODE	
DESCRIPTION-ADVANCE ACCOUNTS 13-27		28-33 I/A NO. PUR. ORDER NO. 132-33 DIV	34-39 STATION CODE	40-42 EXPEND CODE	43 FUNDS	
		PROP. NO. PROJECT NO.	44-46 ADVANCE ACCOUNT NO. EMP. NO.	47-52 OBLIG. REF. NO. CA YR	53	
			54-57 GENERAL LEDGER ACCOUNT NO.	58-67 ALLOT. OR COST ACCT. NO.	68-70 DUE DATE	
			62-67 CK. NO. X REF. NO.	OB. JECT CLASS	71-80 AMOUNT	
					DEBIT CREDIT	
MOSES			PP31	26	6010 170000 8000 752	800.00
MOSES AGT BY		17000216			1469	800.00 800.00
MOSES						800.00
TOTALS					1600.00 1600.00	

SECRET
(When Filled In)

REIMBURSEMENT VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL

NAME OF CLAIMANT

Project MOSES Agent

VOUCHER NO. (Finance use only)

CHARGE TO ALLOTMENT OR PROJECT

PROJECT MOSES

REIMBURSEMENT OR PAYMENT IS CLAIMED FOR MATERIALS, SERVICES, OR OTHER EXPENDITURES ITEMIZED BELOW WHICH ARE PROPERLY CHARGEABLE TO THE ALLOTMENT OR PROJECT DESIGNATED.

DESCRIPTION OF EXPENDITURE - ATTACH RECEIPTS AND OTHER SUPPORTING DOCUMENTS

AMOUNT

Payment to Project MOSES agent to be utilized by him in payment for administrative and secretarial services connected with the Project for the months of June and July 1963. The tax responsibility in connection with this payment will be that of the person receiving the money. The memorandum authorizing this payment is a matter of record in OGC and may be seen by the certifying officer upon request. Payment may be made by cashier's check in the amount of \$800.00, payable to [redacted] and delivered to [redacted] Office of General Counsel, 7D07.

(b)(1)
(b)(3)**\$800.00**(b)(1)
(b)(3)

I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT. THE EXPENDITURES WERE INCURRED ON OFFICIAL BUSINESS OF A CONFIDENTIAL, EXTRAORDINARY, OR EMERGENCY NATURE: PAYMENT OR CREDIT HAS NOT BEEN RECEIVED, AND I SHALL NOT BE REIMBURSED FROM ANY OTHER SOURCE.

I CERTIFY FUNDS ARE AVAILABLE

APPROVED

OBLIGATION REFERENCE NO.

CHARGE ALLOTMENT NO.

DATE

SIGNATURE OF APPROVING OFFICER

DATE

SIGNATURE OF PAYEE

26-63**3117-0000-8000****24 June 63 Lawrence R. Houston**

DATE

SIGNATURE OF AUTHORIZING OFFICER

CERTIFIED FOR PAYMENT OR CREDIT

PAYMENT RECEIVED
IN THE AMOUNT OF \$**24 June 63****SIGNED**

DATE

SIGNATURE OF CERTIFYING OFFICER

DATE

SIGNATURE OF RECIPIENT

(b)(1)
(b)(3)

SPACE BELOW FOR EXCLUSIVE USE OF FINANCE DIVISION

PREPARED BY

REVIEWED BY

VOUCHER NO. 7-12

DESCRIPTION-ALL OTHER ACCOUNTS 13-33

DESCRIPTION-ADVANCE ACCOUNTS
13-2728-33
T/A NO.

PUR. ORDER NO.

132-33
DIV34-39
STATION
CODE

PROP. NO.

PROJECT NO.

40-42
EXPEND
CODE

FY

43
FUNDS45-46
PAY
PER.
LIQ.
CODE47-52
OBLIG.
REF. NO.ADVANCE
ACCOUNT NO.

EMP. NO.

53
CA
YR54-57
GENERAL
LEDGER
ACCOUNT NO.58-67
ALLOT. OR COST
ACCT. NO.62-67
CK. NO.

X REF. NO.

68-70
DUE
DATEOB-
JECT
CLASS71-80
AMOUNT

DEBIT

CREDIT

TOTALS

SECRET

SECRET

DD/P 3-2701

24 MAY 1963

MEMORANDUM FOR: Deputy Director (Plans)

SUBJECT: [REDACTED]

(b)(1)
(b)(3)(b)(1)
(b)(3)

1. [REDACTED] continues to receive forty to fifty communications per day concerning Cuban citizens. Many of these are requests for [REDACTED] to arrange for the releases of prisoners and permission for relatives to leave Cuba. During the past several weeks, the Agency has been able to use [REDACTED] stature as a contact with Cuba in an attempt to arrange for two people of interest to the Agency to leave Cuba.

(b)(1)
(b)(3)(b)(1)
(b)(3)(b)(1)
(b)(3)

2. For the past six weeks, [REDACTED] had at his disposal a "volunteer" administrative secretary who has been able to establish and maintain files and answer correspondence. Unfortunately, the secretary is no longer available to [REDACTED]. He is now seeking monetary assistance to pay a secretary to do this work exclusively. [REDACTED] estimates that she will be needed for the summer and estimates the cost at \$800. Recognizing [REDACTED] services to the Government and in order to maintain a reason for [REDACTED] to continue contacts with Cuba, I believe an \$800 payment to [REDACTED] for the purpose of hiring a secretary for the next two months is justifiable. Accordingly, if you concur, I will approve for this purpose an \$800 expenditure to be taken from Project MOSES.

(b)(1)
(b)(3)(b)(1)
(b)(3)(b)(1)
(b)(3)(b)(1)
(b)(3)

Lawrence R. Houston
LAWRENCE R. HOUSTON
General Counsel

(b)(1)
(b)(3)(b)(1)
(b)(3)*Concur*

27 May '63

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

DOMESTIC TRAVEL (See instructions on reverse side)		NAME OF TRAVELER 		059896		TRAVEL ORDER NO. Project MOSES 14-63	
OFFICIAL STATION Washington, D. C.		OFFICE OF ASSIGNMENT General Counsel		ESTIMATED COST OF TRAVEL \$50			
AUTHORIZATION							
YOU ARE AUTHORIZED TO TRAVEL BETWEEN THE FOLLOWING POINTS FOR THE PURPOSE STATED (See instruction #2) Washington, D. C., to New York City, New York, and return on official Agency business including authorization for operational expenses.							
PER DIEM \$16	DURATION OF TRAVEL BEGIN 6 June END 7 June		PROCURE TRANSPORTATION BY ☒ TRANSPORTATION REQUEST ☒ CASH (For security reasons only)		APPROVAL FOR ADVANCE OF FUNDS YES ☐ NO ☒ AMOUNT \$50		ACCOUNTING DUE DATE
I CERTIFY FUNDS ARE AVAILABLE			DATE SIGNED 6 June 63	OBLIGATION REFERENCE NO. 25-63	CHARGE COST CENTER NO. 3117-0000-8000		
SIGNATURE OF B & F OFFICER S/			SIGNATURE OF AUTHORIZING OFFICIAL Lawrence R. Houston, General Counsel		DATE SIGNED 6 June 63		
RECEIPT FOR ADVANCE OF FUNDS							
I ACKNOWLEDGE RECEIPT OF \$ \$50 TO BE ACCOUNTED FOR ON DUE DATE SPECIFIED				CERTIFIED FOR PAYMENT			
SIGNATURE OF ADVANCEE				SIGNATURE OF AUTHORIZED CERTIFYING OFFICER		DATE	
VOUCHER							
TRANSPORTATION (Attach receipts, stubs and unused tickets)							
TRANSPORTATION REQUEST NUMBER	AGENTS VALUATION OF TICKET	NAME OF CARRIER (Initials)	MODE AND CLASS OF SERVICE	DATE ISSUED	POINTS OF TRAVEL FROM TO		CASH PAID BY TRAVELER
		AA	First Class	6 June	Washington	New York	18.85
		AA	Tourist	6 June	New York	Washington	16.12
TOTAL							34.97
DATE	DETAIL OF ITINERARY AND DESCRIPTION OF EXPENSES						AMOUNT
6 June	POV Langley to National Airport						1.20
	Lv. Washington, D. C., 1:30 p.m.						
	Arr. New York City, New York, 2:15 p.m.						
	Taxi from to LaGuardia						5.30
	Lv. New York City, New York, 7:00 p.m.						
	Arr. Washington, D. C., 8:10 p.m.						
	POV National Airport to home, 14 miles At .10						1.40
	Parking Fee						.75
	Per Diem, 1/2 day @ \$16						8.00
TOTAL							16.65
SUMMARY OF EXPENSES							
TRANSPORTATION PAID BY TRAVELER		34.97		TRAVELER'S CERTIFICATION I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT AND JUST IN ALL RESPECTS, AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED. DATE SIGNATURE OF PAYEE 12 JUN 1963 /s/			
PER DIEM AND OTHER		16.65					
TOTAL		51.62					
LESS ADVANCE		50.00					
BALANCE DUE TRAVELER		1.62					
EXCESS ADVANCE TO BE REFUNDED							
INDICATE WHERE CHECK IS TO BE SENT OR EXTENSION OF TRAVELER. (See instruction #5)				7D07			

ORIGINAL

- FIRST COPY - ORIGINATING OFFICE'S RECORD COPY.

SECOND COPY - TO FINANCE OR FISCAL DIVISION, AS APPROPRIATE, FOR RECORD PURPOSES.

IF THE ORIGINAL WAS USED TO DRAW AN ADVANCE, THE THIRD COPY WILL BE USED AS THE TRAVEL ACCOUNTING FOR THE ADVANCE.

2. A. FIRST-CLASS ACCOMMODATIONS ON COMMON CARRIERS OR USE OF POA NOT TO EXCEED COST BY COMMON CARRIER INCLUDING PER DIEM AND ALL EXPENSES ALLOWABLE UNDER AGENCY TRAVEL REGULATIONS WHEN NECESSARILY INCURRED IN PERFORMANCE OF TRAVEL ARE AUTHORIZED.
- B. AUTHORIZATION, OR POST APPROVAL ON A SEPARATE SHEET ATTACHED, IS REQUIRED FROM INCURRING EXPENSES OF THE FOLLOWING: (1) EXTRA FARE PLANES AND TRAINS, (2) USE OF POA NOT TO EXCEED 12 CENTS PER MILE, (3) HIRE OF SPECIAL CONVEYANCES, (4) HIRE OF ROOM FOR OFFICIAL USE, (5) CHARGES FOR EXCESS BAGGAGE, (6) DOMESTIC TRAVEL ON ACTUAL EXPENSE BASIS NOT TO EXCEED \$30 PER DAY, (7) USE OF CONVEYANCE ON ACTUAL EXPENSE BASIS, (8) OTHER EXPENSES NOT NORMALLY RELATED TO TRAVEL NECESSARILY INCURRED FOR OFFICIAL PURPOSES.
3. WHEN TRANSPORTATION REQUESTS ARE USED, RECORD THE NUMBER OF EACH AND THE AGENT'S VALUATION OF THE TICKET IN THE COLUMNS PROVIDED, WITH NO AMOUNT ENTERED IN THE COLUMN HEADED "CASH PAID BY TRAVELER." USE THE LATTER COLUMN ONLY WHEN TRANSPORTATION IS PURCHASED WITH CASH, IN WHICH CASE THE COLUMNS HEADED "TRANSPORTATION REQUEST NUMBER" AND "AGENT'S VALUATION OF TICKET" WILL NOT BE USED.
4. ATTACH COPIES OF EACH TRANSPORTATION REQUEST ISSUED, IF ANY, RECEIPTS, AND ANY UNUSED TICKETS.
5. PAYMENT OF ANY BALANCE DUE TRAVELER SHALL BE MADE BY U. S. TREASURY CHECK UNLESS WRITTEN INSTRUCTIONS ARE ISSUED TO THE CONTRARY.
6. ANY UNUSED BALANCE OF AN ADVANCE SHALL BE REFUNDED BY ATTACHING THE TRAVELER'S PERSONAL CHECK OR A COPY OF A RECEIPT ISSUED BY THE DISBURSING OFFICE IN ACKNOWLEDGEMENT OF A REFUND IN CASH.

[illegible]

FORM 264 USE PREVIOUS
6-59 EDITIONS.

(49)

TRANSMITTAL SLIP		DATE
TO: <i>OGC/Bif</i>		
ROOM NO. <i>7007</i>	BUILDING <i>Has</i>	
REMARKS:		
FROM: <i>FD/092/1</i>		
ROOM NO.	BUILDING	EXTENSION

FORM NO. 241
 1 FEB 55

REPLACES FORM 36-8
 WHICH MAY BE USED.

GPO : 1957-O-499445 (47)

DOMESTIC TRAVEL (See instructions on reverse side)		NAME OF TRAVELER 		TRAVEL ORDER NO. Project MOSES 13-63		
		OFFICIAL STATION Washington	OFFICE OF ASSIGNMENT General Counsel	ESTIMATED COST OF TRAVEL		
AUTHORIZATION						
YOU ARE AUTHORIZED TO TRAVEL BETWEEN THE FOLLOWING POINTS FOR THE PURPOSE STATED (See instruction #2)						
Washington, D.C., to New York City, New York, and return on official Agency business including authorization for operational expenses.						
PER DIEM \$16	DURATION OF TRAVEL		PROCURE TRANSPORTATION BY		APPROVAL FOR ADVANCE OF FUNDS	
	BEGIN 18 May 63	END 21 May 63	TRANSPORTATION REQUEST X		YES NO	
				CASH (For security reasons only)		
I CERTIFY FUNDS ARE AVAILABLE		DATE SIGNED 5/18/63	OBLIGATION REFERENCE NO. 23-63		CHARGE COST CENTER NO. 3117-0000-8000	
SIGNATURE OF B & F OFFICER S/		SIGNATURE OF AUTHORIZING OFFICIAL S/		DATE SIGNED 5/18/63		
RECEIPT FOR ADVANCE OF FUNDS						
I ACKNOWLEDGE RECEIPT OF \$ _____ TO BE ACCOUNTED FOR ON DUE DATE SPECIFIED			CERTIFIED FOR PAYMENT			
SIGNATURE OF ADVANCEE			SIGNATURE OF AUTHORIZED CERTIFYING OFFICER		DATE	
VOUCHER						
TRANSPORTATION (Attach receipts, stubs and unused tickets)						
TRANSPORTATION REQUEST NUMBER	AGENTS VALUATION OF TICKET	NAME OF CARRIER (Initials)	MODE AND CLASS OF SERVICE	DATE ISSUED	POINTS OF TRAVEL FROM TO	CASH PAID BY TRAVELER
		EA	Shuttle	18 May	Washington	12.00
		EA	Shuttle	21 May	New York	15.00
TOTAL						\$27.00
DATE	DETAIL OF ITINERARY AND DESCRIPTION OF EXPENSES					AMOUNT
18 May	Taxi from home to Airport					5.00
	Lv. Washington, D.C., 11:00 a.m., Eastern Air Lines					
	Arr. New York City, New York					
	Taxi from LaGuardia to					4.00
	Subway (Seven trips)					1.05
21 May	Taxi to LaGuardia					4.60
	Lv. New York City, Eastern Air Lines					
	Arr. Washington, D.C., 6:30 p.m.					
	Taxi from National Airport to home					5.50
	Per Diem, 3 and 3/4 days @ \$16					60.00
TOTAL						80.15
SUMMARY OF EXPENSES				TRAVELER'S CERTIFICATION		
TRANSPORTATION PAID BY TRAVELER			\$27.00	I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT AND JUST IN ALL RESPECTS, AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED.		
PER DIEM AND OTHER			80.15			
TOTAL			107.15	DATE 31 May 63		
LESS ADVANCE						
BALANCE DUE TRAVELER			107.15	SIGNATURE OF PAYEE 		
EXCESS ADVANCE TO BE REFUNDED						
INDICATE WHERE CHECK IS TO BE SENT OR EXTENSION OF TRAVELER. (See instruction #5)				7D07		

INSTRUCTIONS

VOUCHER NO.

1. PREPARE IN ORIGINAL AND ONLY THOSE COPIES REQUIRED BELOW: (WHEN TRAVEL IS TO BE PERFORMED WITH VOUCHERED FUNDS, THE TRAVEL ORDER NUMBER WILL INCLUDE AN "XG" SUFFIX)

ORIGINAL

- (A) IF AN ADVANCE IS AUTHORIZED AND REQUIRED, THE ORIGINAL WILL BE USED TO DRAW THE ADVANCE FROM FINANCE OR FISCAL DIVISION, AS APPROPRIATE.
- (B) IF NO ADVANCE IS REQUIRED, THE ORIGINAL WILL BE USED TO CLAIM REIMBURSEMENT FOR TRAVEL EXPENSES.

FIRST COPY - ORIGINATING OFFICE'S RECORD COPY.

SECOND COPY - TO FINANCE OR FISCAL DIVISION, AS APPROPRIATE, FOR RECORD PURPOSES.

IF THE ORIGINAL WAS USED TO DRAW AN ADVANCE, THE THIRD COPY WILL BE USED AS THE TRAVEL ACCOUNTING FOR THE ADVANCE.

2. A. FIRST-CLASS ACCOMMODATIONS ON COMMON CARRIERS OR USE OF POA NOT TO EXCEED COST BY COMMON CARRIER INCLUDING PER DIEM AND ALL EXPENSES ALLOWABLE UNDER AGENCY TRAVEL REGULATIONS WHEN NECESSARILY INCURRED IN PERFORMANCE OF TRAVEL ARE AUTHORIZED.

- B. AUTHORIZATION, OR POST APPROVAL ON A SEPARATE SHEET ATTACHED, IS REQUIRED FROM INCURRING EXPENSES OF THE FOLLOWING: (1) EXTRA FARE PLANES AND TRAINS, (2) USE OF POA NOT TO EXCEED 12 CENTS PER MILE, (3) HIRE OF SPECIAL CONVEYANCES, (4) HIRE OF ROOM FOR OFFICIAL USE, (5) CHARGES FOR EXCESS BAGGAGE, (6) DOMESTIC TRAVEL ON ACTUAL EXPENSE BASIS NOT TO EXCEED \$30 PER DAY, (7) USE OF CONVEYANCE ON ACTUAL EXPENSE BASIS, (8) OTHER EXPENSES NOT NORMALLY RELATED TO TRAVEL NECESSARILY INCURRED FOR OFFICIAL PURPOSES.

3. WHEN TRANSPORTATION REQUESTS ARE USED, RECORD THE NUMBER OF EACH AND THE AGENT'S VALUATION OF THE TICKET IN THE COLUMNS PROVIDED, WITH NO AMOUNT ENTERED IN THE COLUMN HEADED "CASH PAID BY TRAVELER." USE THE LATTER COLUMN ONLY WHEN TRANSPORTATION IS PURCHASED WITH CASH, IN WHICH CASE THE COLUMNS HEADED "TRANSPORTATION REQUEST NUMBER" AND "AGENT'S VALUATION OF TICKET" WILL NOT BE USED.)

4. ATTACH COPIES OF EACH TRANSPORTATION REQUEST ISSUED, IF ANY, RECEIPTS, AND ANY UNUSED TICKETS.

5. PAYMENT OF ANY BALANCE DUE TRAVELER SHALL BE MADE BY U. S. TREASURY CHECK UNLESS WRITTEN INSTRUCTIONS ARE ISSUED TO THE CONTRARY.

6. ANY UNUSED BALANCE OF AN ADVANCE SHALL BE REFUNDED BY ATTACHING THE TRAVELER'S PERSONAL CHECK OR A COPY OF A RECEIPT ISSUED BY THE DISBURSING OFFICE IN ACKNOWLEDGEMENT OF A REFUND IN CASH.

FOR COMPTROLLER USE ONLY

TOTAL CLAIMED				\$ 107.15	CERTIFIED FOR PAYMENT OR CREDIT				
LESS ADJUSTMENTS					DATE		AUTHORIZED CERTIFYING OFFICER		
					DATE PAID		CHECK NUMBER (b)(1) (b)(3)		
NET APPROVED				107.15	AMT. OF CASH		SIGNATURE OF PAYEE (Cash payment only)		
CREDIT TO ADVANCE									
NET TO PAYEE				107.15			(b)(1) (b)(3)		
DESCRIPTION 13-33	40-42 EXPEND CODE	43 F U N D S	47-52 OBLIG. REF. NO. ADVANCE ACCT. NO.	54-57 GENERAL LEDGER ACCT. NO.	58-67 ALLOT. OR COST ACCT. NO.		68-70 DUE DATE	71-8 AMOUNT	
					62-67 CK. NO. X REF. NO.	OBJECT CLASS	DEBIT	CREDIT	
	88	3	12 13	601-0	17-0000	8000	201	107.15	
TDY NY 5/18-5/21			35457	1441		13	063	107.15	0715
D. ROSA, F. J.									107.15
TOTALS								214.30	214.30

ACCOUNTING CLASSIFICATION (*Appropriate symbol must be shown; other classification optional*)

DOMESTIC TRAVEL (See instructions on reverse side)		NAME OF TRAVELER		059896		TRAVEL ORDER NO.		PROJECT MOSES 12-6		(b)(1)	
		OFFICIAL STATION		OFFICE OF ASSIGNMENT		ESTIMATED COST OF TRAVEL				(b)(3)	
		Washington		General Counsel							
AUTHORIZATION YOU ARE AUTHORIZED TO TRAVEL BETWEEN THE FOLLOWING POINTS FOR THE PURPOSE STATED (See instruction #2) Washington, D.C., to New York, New York, and return on official Agency business including authorization for operational expenses.											
PER DIEM \$16	DURATION OF TRAVEL		PROCURE TRANSPORTATION BY		APPROVAL FOR ADVANCE OF FUNDS						
	BEGIN 23 April	END 24 April	TRANSPORTATION REQUEST		YES	AMOUNT		ACCOUNTING DUE DATE			
				CASH (For security reasons only)		NO					
I CERTIFY FUNDS ARE AVAILABLE			DATE SIGNED		OBLIGATION REFERENCE NO.		CHARGE COST CENTER NO.				
SIGNATURE OF B & F OFFICER			4/23/63		22-63		3117-0000-80000				(b)(1)
SIGNATURE OF AUTHORIZING OFFICIAL			Lawrence R. Houston, General Counsel		S/		DATE SIGNED		4/23/63		(b)(3)
RECEIPT FOR ADVANCE OF FUNDS I ACKNOWLEDGE RECEIPT OF \$ _____ TO BE ACCOUNTED FOR ON DUE DATE SPECIFIED SIGNATURE OF ADVANCEE _____											
CERTIFIED FOR PAYMENT SIGNATURE OF AUTHORIZED CERTIFYING OFFICER _____ DATE _____											
VOUCHER TRANSPORTATION (Attach receipts, stubs and unused tickets)											
TRANSPORTATION REQUEST NUMBER	AGENTS VALUATION OF TICKET	NAME OF CARRIER (Initials)	MODE AND CLASS OF SERVICE	DATE ISSUED	POINTS OF TRAVEL		CASH PAID BY TRAVELER				
		AA	Tourist	23 Apr	FROM	TO					
		AA	Tourist	24 Apr	Washington	New York	16.12				
					New York	Washington	16.12				
							TOTAL		\$32.24		
DATE	DETAIL OF ITINERARY AND DESCRIPTION OF EXPENSES								AMOUNT		
23 April 63	POV Langley to National Airport Lv. Washington, D.C., 1:30 p.m., American Airlines Arr. New York, New York, 2:15 p.m. Taxi to _____ Taxi from Prospect Park to LaGuardia								1.20		
24 April 63	Lv. New York, 1:15 a.m., American Airlines Arr. Washington, D.C., 2:15 a.m. Parking fee, National Airport Per diem, 3/4 day @ \$16								5.25		
									5.25		
									1.25		
									12.00		
							TOTAL		24.95		
SUMMARY OF EXPENSES											
TRANSPORTATION PAID BY TRAVELER				\$ 32.24		TRAVELER'S CERTIFICATION I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT AND JUST IN ALL RESPECTS, AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED. DATE _____ SIGNATURE OF PAYEE _____ MAY 1963 /s/ _____					
PER DIEM AND OTHER				24.95							
TOTAL				57.19							
LESS ADVANCE				57.19							
BALANCE DUE TRAVELER				57.19							
EXCESS ADVANCE TO BE REFUNDED											
INDICATE WHERE CHECK IS TO BE SENT OR EXTENSION OF TRAVELER. (See instruction #5)											

DOMESTIC TRAVEL (See instructions on reverse side)		NAME OF TRAVELER [REDACTED]		TRAVEL ORDER NO. 059896		Project MOSE: 11-63		(b)(1) (b)(3)	
		OFFICIAL STATION Washington, D.C.		OFFICE OF ASSIGNMENT General Counsel		ESTIMATED COST OF TRAVEL \$50.00			
AUTHORIZATION YOU ARE AUTHORIZED TO TRAVEL BETWEEN THE FOLLOWING POINTS FOR THE PURPOSE STATED (See instruction #2) Washington, D.C., to New York City, New York, and return on official Agency business including authorization for operational expenses.									
PER DIEM \$16	DURATION OF TRAVEL		PROCURE TRANSPORTATION BY		APPROVAL FOR ADVANCE OF FUNDS				
	BEGIN 3 May 63	END 6 May 63	TRANSPORTATION REQUEST ☒ CASH (For security reasons only)		YES ☒	NO ☐	AMOUNT \$50.00	ACCOUNTING DUE DATE	
I CERTIFY FUNDS ARE AVAILABLE			DATE SIGNED 2 May 63	OBLIGATION REFERENCE NO. 21-63		CHARGE COST CENTER NO. 3117-0000-8000			(b)(1) (b)(3)
SIGNATURE OF R & F OFFICER [REDACTED]			SIGNATURE OF AUTHORIZING OFFICIAL Lawrence R. Houston, General Counsel			DATE SIGNED 2 May 63			
RECEIPT FOR ADVANCE OF FUNDS I ACKNOWLEDGE RECEIPT OF : \$50 TO BE ACCOUNTED FOR ON DUE DATE SPECIFIED SIGNATURE OF ADVANCEE /s/ [REDACTED]									
VOUCHER TRANSPORTATION (Attach receipts, stubs and unused tickets)									
TRANSPORTATION REQUEST NUMBER	AGENTS VALUATION OF TICKET	NAME OF CARRIER (Initials)	MODE AND CLASS OF SERVICE	DATE ISSUED	POINTS OF TRAVEL		CASH PAID BY TRAVELER		
					FROM	TO			
		Penn. RR	RR	3 May	Washington	New York	10.65		
		Penn. RR	RR	5 May	New York	Washington	10.75		
TOTAL							\$21.40		
DATE	DETAIL OF ITINERARY AND DESCRIPTION OF EXPENSES						AMOUNT		
3 May 1963	Taxi from home to Union Station Lv. Union Station, Washington, D.C., 3:00 p.m. Arr. New York, New York, 7:50 p.m.						1.60		
5 May 1963	Taxi from Pennsylvania Station to [REDACTED] Taxi from Prospect Park, Brooklyn to Pennsylvania Station Lv. New York, New York, 4:30 p.m. Arr. Washington, D.C., 8:30 p.m. Taxi from Union Station home Per diem from 3:00 p.m., 3 May, through noon 4 May, 1 day @ \$16						1.65 3.00 1.50 16.00	(b)(1) (b)(3)	
TOTAL							23.75		
SUMMARY OF EXPENSES				TRAVELER'S CERTIFICATION					
TRANSPORTATION PAID BY TRAVELER				I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT AND JUST IN ALL RESPECTS, AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED.					
PER DIEM AND OTHER									
TOTAL				DATE 10 MAY 1963					
LESS ADVANCE									
BALANCE DUE TRAVELER				SIGNATURE OF PAYEE /s/ [REDACTED]					
EXCESS ADVANCE TO BE REFUNDED									
INDICATE WHERE CHECK IS TO BE SENT OR EXTENSION OF TRAVELER. (See instruction #5)				(b)(1) (b)(3)					

SECRET
(When Filled In)

**REIMBURSEMENT VOUCHER FOR PURCHASES AND
SERVICES OTHER THAN PERSONAL**

NAME OF CLAIMANT

059896

VOUCHER NO. (Finance use only)

(b)(1)

(b)(3)

CHARGE TO ALLOTMENT OR PROJECT

3117-0000-8000

REIMBURSEMENT OR PAYMENT IS CLAIMED FOR MATERIALS, SERVICES, OR OTHER EXPENDITURES ITEMIZED BELOW WHICH ARE PROPERLY CHARGEABLE TO THE ALLOTMENT OR PROJECT DESIGNATED.

DESCRIPTION OF EXPENDITURE - ATTACH RECEIPTS AND OTHER SUPPORTING DOCUMENTS

AMOUNT

**Long distance telephone calls on official business in connection with Project MOSES.
Bill attached.**

\$6.33

PAID
MAY 20 1963
53092254

I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT, THE EXPENDITURES WERE INCURRED ON OFFICIAL BUSINESS OF A CONFIDENTIAL, EXTRAORDINARY, OR EMERGENCY NATURE: PAYMENT OR CREDIT HAS NOT BEEN RECEIVED, AND I SHALL NOT BE REIMBURSED FROM ANY OTHER SOURCE.

I CERTIFY FUNDS ARE AVAILABLE

APPROVED

OBLIGATION REFERENCE NO.

CHARGE ALLOTMENT NO.

DATE

SIGNATURE OF APPROVING OFFICER

DATE

SIGNATURE OF PAYEE

20-63

3117-0000-8000

1 May 63

Lawrence R. Houston

1 May 63

/s/

DATE

SIGNATURE OF AUTHORIZING OFFICER

DATE

SIGNATURE OF CERTIFYING OFFICER

 PAYMENT RECEIVED
IN THE AMOUNT OF \$

(b)(1)

(b)(3)

1 May 63

SI

DATE

SIGNATURE OF RECIPIENT

(b)(1)

(b)(3)

SPACE BELOW FOR EXCLUSIVE USE OF FINANCE DIVISION

PREPARED BY

REVIEWED BY

VOUCHER NO. 7-12

DESCRIPTION-ALL OTHER ACCOUNTS 13-33

34-39
STATION
CODE40-42
EXPEND
CODE43
FUNDS45-46
PAY
PER.
LIQ.
CODE47-52
OBLIG.
REF. NO.53
CA
YR54-57
GENERAL
LEDGER
ACCOUNT NO.58-57
ALLOT. OR COST
ACCT. NO.62-67
CK. NO.68-70
DUE
DATE71-80
AMOUNTDESCRIPTION-ADVANCE ACCOUNTS
13-2728-33
T/A NO.

PUN. ORDER NO.

32-33
DIV

PROP. NO.

PROJECT NO.

FY

ADVANCE
ACCOUNT NO.

EMP. NO.

X REF. NO.

OBJ.
JECT
CLASS

DEBIT

(b)(1)

(b)(3)

OPER EXP

883

1

20

601.0

17-0000

8000

152

6.33

59896

144.1

20

053

6.33

6.33

6.33

(b)(1)

(b)(3)

TOTALS

12.66

12.66

SECRET

DOMESTIC TRAVEL (See instructions on reverse side)		NAME OF TRAVELER		TRAVEL ORDER NO.			
		OFFICIAL STATION		ESTIMATED COST OF TRAVEL			
		Washington, D.C.		General Counsel			
				Project MOSES 10-63			
AUTHORIZATION							
YOU ARE AUTHORIZED TO TRAVEL BETWEEN THE FOLLOWING POINTS FOR THE PURPOSE STATED (See instruction #2) (b)(1)							
Washington, D.C., to New York City, New York, and return on official (b)(3)							
Agency business including authorization for operational expenses.							
PER DIEM	DURATION OF TRAVEL		PROCURE TRANSPORTATION BY		APPROVAL FOR ADVANCE OF FUNDS		
\$16	BEGIN	END	TRANSPORTATION REQUEST		YES		
	30 Apr 63	1 May 63	CASH (For security reasons only)		NO		
					\$50.00		
I CERTIFY FUNDS ARE AVAILABLE			DATE SIGNED	OBLIGATION REFERENCE NO.	CHARGE COST CENTER NO.		
SIGNATURE OF B & F OFFICER			30 April 63	19-63	3117-0000-8000 (b)(1)		
SIGNATURE OF AUTHORIZING OFFICIAL					DATE SIGNED (b)(3)		
Lawrence R. Houston, General Counsel					30 April 1963		
RECEIPT FOR ADVANCE OF FUNDS							
I ACKNOWLEDGE RECEIPT OF \$ 50 TO BE ACCOUNTED FOR ON DUE DATE SPECIFIED			CERTIFIED FOR PAYMENT				
SIGNATURE OF ADVANCEE			SIGNATURE OF AUTHORIZED CERTIFYING OFFICER		DATE		
VOUCHER							
TRANSPORTATION (Attach receipts, stubs and unused tickets)							
TRANSPORTATION REQUEST NUMBER	AGENTS VALUATION OF TICKET	NAME OF CARRIER (Initials)	MODE AND CLASS OF SERVICE	DATE ISSUED	POINTS OF TRAVEL	CASH PAID BY TRAVELER	
		EA	Shuttle	30 Apr	Washington	New York	12.00
		EA	Shuttle	30 Apr	New York	Washington	12.00
TOTAL						24.00	
DATE	DETAIL OF ITINERARY AND DESCRIPTION OF EXPENSES					AMOUNT	
30 April 63	POV Langley to National Airport					1.20	
	Lv. Washington, D.C., 1:30 p.m.						
	Arr. Newark, 3:05 p.m.						
	Bus from Newark to Westside Terminal					1.50	
	Taxi from Westside Terminal to Doctors Hospital					1.90	
	Taxi from Doctors Hospital to LaGuardia					3.60	
	Taxi from LaGuardia to Westside Terminal					5.10	
	Bus from Westside Terminal to Newark Airport					1.50	
	Lv. Newark, 9:30 p.m.						
	Arr. Washington, D.C., 11:05 p.m.						
	Telephone calls (con't. on attached sheet)					.50	
TOTAL						25.50	
SUMMARY OF EXPENSES				TRAVELER'S CERTIFICATION			
TRANSPORTATION PAID BY TRAVELER		\$ 24.00		I CERTIFY THAT THIS VOUCHER AND ANY ATTACHMENTS ARE CORRECT AND JUST IN ALL RESPECTS, AND THAT PAYMENT OR CREDIT HAS NOT BEEN RECEIVED.			
PER DIEM AND OTHER		25.50					
		TOTAL		DATE			
		49.50		SIGNATURE OF PAYEE			
LESS ADVANCE		50.00		1 MAY 1963 /s/ [Signature] (b)(1)			
BALANCE DUE TRAVELER				(b)(3)			
EXCESS ADVANCE TO BE REFUNDED		.50					
INDICATE WHERE CHECK IS TO BE SENT OR EXTENSION OF TRAVELER. (See instruction #5)				7D07			

1. PREPARE IN ORIGINAL AND ONLY THOSE COPIES REQUIRED BELOW: (WHEN TRAVEL IS TO BE PERFORMED WITH VOUCHERED FUNDS, THE TRAVEL ORDER NUMBER WILL INCLUDE AN "XG" SUFFIX)

ORIGINAL - (A) IF AN ADVANCE IS AUTHORIZED AND REQUIRED, THE ORIGINAL WILL BE USED TO DRAW THE ADVANCE FROM FINANCE OR FISCAL DIVISION, AS APPROPRIATE.
(B) IF NO ADVANCE IS REQUIRED, THE ORIGINAL WILL BE USED TO CLAIM REIMBURSEMENT FOR TRAVEL EXPENSES.

FIRST COPY - ORIGINATING OFFICE'S RECORD COPY.

SECOND COPY - TO FINANCE OR FISCAL DIVISION, AS APPROPRIATE, FOR RECORD PURPOSES.

SECOND COPY - TO FINANCE OR FISCAL DIVISION, AS APPROPRIATE, FOR RECORD PURPOSES.
IF THE ORIGINAL WAS USED TO DRAW AN ADVANCE, THE THIRD COPY WILL BE USED AS THE TRAVEL ACCOUNTING FOR THE ADVANCE.

2. A. FIRST-CLASS ACCOMMODATIONS ON COMMON CARRIERS OR USE OF POA NOT TO EXCEED COST BY COMMON CARRIER INCLUDING PER DIEM AND ALL EXPENSES ALLOWABLE UNDER AGENCY TRAVEL REGULATIONS WHEN NECESSARILY INCURRED IN PERFORMANCE OF TRAVEL ARE AUTHORIZED.

- B. AUTHORIZATION, OR POST APPROVAL ON A SEPARATE SHEET ATTACHED, IS REQUIRED FROM INCURRING EXPENSES OF THE FOLLOWING: (1) EXTRA FARE PLANES AND TRAINS, (2) USE OF POA NOT TO EXCEED 12 CENTS PER MILE, (3) HIRE OF SPECIAL CONVEYANCES, (4) HIRE OF ROOM FOR OFFICIAL USE, (5) CHARGES FOR EXCESS BAGGAGE, (6) DOMESTIC TRAVEL ON ACTUAL EXPENSE BASIS NOT TO EXCEED \$30 PER DAY, (7) USE OF CONVEYANCE ON ACTUAL EXPENSE BASIS, (8) OTHER EXPENSES NOT NORMALLY RELATED TO TRAVEL NECESSARILY INCURRED FOR OFFICIAL PURPOSES.

3. WHEN TRANSPORTATION REQUESTS ARE USED, RECORD THE NUMBER OF EACH AND THE AGENT'S VALUATION OF THE TICKET IN THE COLUMNS PROVIDED, WITH NO AMOUNT ENTERED IN THE COLUMN HEADED "CASH PAID BY TRAVELER." USE THE LATTER COLUMN ONLY WHEN TRANSPORTATION IS PURCHASED WITH CASH, IN WHICH CASE THE COLUMNS HEADED "TRANSPORTATION REQUEST NUMBER" AND "AGENT'S VALUATION OF TICKET" WILL NOT BE USED..

4. ATTACH COPIES OF EACH TRANSPORTATION REQUEST ISSUED, IF ANY, RECEIPTS, AND ANY UNUSED TICKETS.

5. PAYMENT OF ANY BALANCE DUE TRAVELER SHALL BE MADE BY U. S. TREASURY CHECK UNLESS WRITTEN INSTRUCTIONS ARE ISSUED TO THE CONTRARY.

6. ANY UNUSED BALANCE OF AN ADVANCE SHALL BE REFUNDED BY ATTACHING THE TRAVELER'S PERSONAL CHECK OR A COPY OF A RECEIPT ISSUED BY THE DISBURSING OFFICE IN ACKNOWLEDGEMENT OF A REFUND IN CASH.

FOR COMPTROLLER USE ONLY

[illegible]

ACCOUNTING CLASSIFICATION (Appropriate symbol must be shown; other classification optional)